



Colchester and Parks and Recreation

“Creating Community Through People, Parks and Programs”

127 Norwich Avenue, Colchester, CT 06415

Tel: (860) 537-7297 | Fax: (888) 468-6093 | parksandrec@colchesterct.gov |
www.colchesterct.gov

AGENDA

Colchester Parks & Recreation Commission

April 7, 2014

Town Hall Rm. 3

7:00 PM

1. Call to Order
2. Additions to Agenda
3. Citizen's Comments
4. Acceptance of Minutes: March 3, 2014
5. Reading of Correspondence
6. Committee Reports
 - Facilities
 - Finance/Administration
 - Programs-
 - BOS Liaison
 - BOF Liaison
 - BOE Liaison
7. Discussion and Possible Action on the RFP for Concessions at the Rec Plex
8. Discussion and Possible Action on Endorsement for Colch. Hayward Fire Slow Pitch Softball League
9. Discussion and Possible Action on Sport League Reservation process - Fall
10. Discussion and Possible Action on the Flag Raising for Donate for Life
11. Recreation Supervisor's Report
12. Recreation Manager's Report
13. General Comments
14. Adjournment

RECEIVED
COLCHESTER, CT
2014 APR -3 PM 4:44
NANCY A. DRAY
TOWN CLERK



MEETING MINUTES
Colchester Parks & Recreation Commission
March 3, 2014, 7:00p.m.
Town Hall – Meeting Room 3

FRANCY A. BRAY
TOWN CLERK

Francy A. Bray

2014 MAR -4 PM 2:28

RECEIVED
COLCHESTER, CT

Members Present: C. Ferrante, N. Kaplan, L. Dimock, D. O'Brien, K. Moody and L. Stephenson
Members Absent: S. O'Leary, E. Kundahl and T. Loskant
Others Present: Paula McDowell, Denise Mizla, Michael Voiland and Civic Students

1. **Call to Order**
Vice-Chairman Ferrante called the March 3, 2014 meeting to order at 7:02 p.m.
2. **Additions to Agenda**
None
3. **Citizen's Comments**
Michael Voiland introduced himself as the Board of Education liaison.
Denise Mizla introduced herself as the Board of Selectman liaison and asked if there has been any progression regarding the increase of non-resident fees for programs that was discussed at the January meeting. C. Hancin stated she felt more research needed to be done before bringing it to the Board of Selectman.
4. **Acceptance of Minutes: Feb. 10, 2014**
L. Dimock **MOTIONED** to approve the minutes of the February 10, 2014 special meeting with the corrections N. Kaplan and C. Ferrante were not in attendance and under item #10 "2013" should read "2014". **SECONDED** by L. Stephenson. N. Kaplan and C. Ferrante abstained. All other members present voted in favor, **MOTION CARRIED**.
5. **Reading of Correspondence**
None
6. **Committee Reports**
 - Facilities –none
 - Finance/Administration – none
 - Programs – none

- BOS Liaison – D. Mizla stated they are going through the budget process, the First Selectman and Board of Education will be presenting their budget at the next Board of Finance meeting this Wednesday.
- BOE Liaison – none

7. Discussion and Possible Action on the RFP for Concessions at the Rec Plex

C. Hancin presented board members with a RFP draft used at the last bidding with a few changes she made. Discussion was had. C. Ferrante suggested board members take the draft home for review and forward any changes/corrections to C. Hancin and schedule a special meeting in the near future for final approval.

8. Recreation Supervisor's Report (Monthly)

A. Pizzutiello and J. Lefler submitted the Recreation Supervisor's report for February that stated CES and JJIS combined after ceramics program, high school pick up soccer program cancelled due to low enrollment and replaced with an additional night of men's pick up basketball, sports council meeting took place on 2/24/14 for sport leagues to schedule indoor/outdoor space reservations and work out conflicting dates, Day Camp & Kindercamp counselor positions were advertised and closed on Friday and the planning has taken place for this year's Summer Concerts on the Green. N. Kaplan **MOTIONED** to accept the Recreation Supervisor's Report. **SECONDED** by L. Dimock. All members present voted in favor, **MOTION CARRIED**.

9. Recreation Manager's Report

C. Hancin read the Recreation Manager's report that stated special event reservation meetings were held last week where applicant questions were answered and forms signed off by departments where possible, planning has started for the Summer Connections book which is due out on May 30th, the February Colchester Community Theater show was a success, the Colchester Civic Orchestra will be having a concert this Sunday and a spring concert on Saturday, May 17th, the Dog Park Committee are still preparing for their Spring Easter Egg Hunt on April 20th from 1-3pm and are still looking for sponsors, vendors and volunteers. Discussion was had. L. Stephenson **MOTIONED** to accept the Recreation Manager's Report. **SECONDED** by D. O'Brien. All members present voted in favor, **MOTION CARRIED**.

10. General Comments

D. Mizla asked the board members if J. Mathieu was able to assist with the scheduling issues at the last Park & Recreation meeting held in February. Some board members stated they felt there was no resolution. C. Hancin stated communication has improved between Park & Recreation and the schools. Board members asked if a daily updated schedule of both Park & Recreation and school indoor/outdoor facilities can be posted and viewed online. C. Hancin stated she will look into it.

11. Adjournment

L. Stephenson **MOTIONED** to adjourn the meeting at 7:52 p.m. **SECONDED** by N. Kaplan. All members present voted in favor, **MOTION CARRIED**.

Respectfully Submitted,
Gina Santos, Clerk